
Request Data Retention & Access Policies

Find out how long your plate data is stored, who can access it, and whether audit logs exist.

Why This Matters

Flock claims 30-day local retention, but SLED keeps SC plate data for 3 years. This request reveals the full data lifecycle and who has queried your community's records.

TEMPLATE

Dear _____,

Pursuant to the South Carolina Freedom of Information Act (S.C. Code § 30-4-10 et seq.), I request copies of the following records:

1. All policies governing the retention, access, and deletion of data collected by automated license plate reader (ALPR) cameras operated by or on behalf of _____
2. The data retention period for ALPR data held locally by _____ and SLED's ALPR database, including the retention period applied by SLED
3. Records of any data-sharing agreements between _____ and SLED's ALPR database, including the retention period applied by SLED
4. Any audit logs showing which agencies or individuals have queried _____'s ALPR data in the past 12 months
5. Any policies governing how officers may search or access ALPR data, including whether supervisory approval is required

I request these records in electronic format where available. Per § 30-4-30(c), I ask that you notify me of any fees before processing.

Sincerely,

Filing Instructions

1. Fill in all bracketed fields with your information and the target agency.
2. Send via email, certified mail, or hand-deliver to the agency records custodian.
3. The agency has 15 business days to respond under SC FOIA (S.C. Code 30-4-30).
4. If denied, you may appeal to the circuit court within 15 business days.
5. Keep a copy of your request and any agency correspondence.